

Grant Proposal Template

Protocol Elements Required: (Requestor should communicate required protocol elements to grant recipient to use as a resource/guideline in preparation of protocol.)

Project Title and Brief Summary

Investigators

Affiliations

Qualifications

Hypothesis

Background

Relevance to clinical outcomes, patient benefit, industry knowledge, and/or basic science

Experimental Methods

Protocol / Test Techniques/Materials and Methods

Data Collection Intervals and/or Follow-up Periods

Statistical Analysis Process

Institution Approvals (for example IRB review if necessary)

Clear Statement of work to be done

Deliverables Required

Identify all reports, publications and/or presentations to be delivered to Zimmer. All researchers must provide quarterly status reports explaining the progress of the research.

Substantive annual reports are required for multiple year projects (continued payments from Zimmer will be withheld until such reports are provided).

A final report prepared in a format appropriate for publication and review by peers (final payment from Zimmer will be withheld until such a report is provided).

All researchers should acknowledge in their proposals that they will fulfill these reporting requirements.

Timeline

Key Milestones

Quarterly/Annual/Final Report Delivery

Budget

Total Budget (and in what currency if not US \$)

Labor Hours and Rate or Yearly Salary and Percentage Effort for all Personnel

Fringe Benefits Costs for Personnel

Consumable Materials Cost

Sub Contract Costs (if necessary)

Capital Equipment Usage Fees

Other Charges (clearly explained and justified)

Institution Overhead Percentage and charge

Other funding reserved by or requested from other parties for this project

Travel required to complete the project. Travel expense incurred in the completion of the project must be documented and documentation must be provided to Zimmer at the conclusion of the project.

Contract Office

Name and contact information of institution's contract officer

W-9 Tax Form (US organizations only), or, if applicable, country appropriate documentation

Proof of 501(c) 3 status (US non-profit organizations only) or, if applicable, country appropriate documentation